



FUNCTION PACKAGES

Brand new private event space scheduled to open July 2017



520 High Street functioned as a car manufacturer for much of the 20th century, however in 2015 something new was born.

Welcome to Thornbury - Melbourne's first permanent bar and food truck stop.

***The Showroom is our latest addition,
designed as a private event space.***

Boasting high warehouse ceilings with exposed beams, large expansive windows looking out onto what is the busy metropolitan of High Street, The Showroom provides you a unique atmosphere to host your next event.

*Welcome to
Thornbury is a
bustling hub for
Melbourne's
best food
trucks*

Capacity [standing] Room Hire

The Showroom (entire space)	300	\$700
North Side	100	\$300
South Side	150	\$350

Minimum Spends

A minimum spend amount is required for every function booking held. Minimum spends can be made up by a per head drinks package or a tab on consumption.

No refunds or credits will be offered if the full minimum spend amount is not used.

Times

Function bookings are 5 hour duration. Quotation for a longer timeframe can be made upon request.

Day reservations must conclude by 5pm, and evening reservations can commence after 6pm.

Inclusions

Consultations and planning sessions with on site Event Manager;
Private access to the bar,
PA and audio system, (not available where the shared room hire option is in place)
Bar staff,
Customised floor plans,



Basic Package

3 hour package - \$40p.p
4 hour package - \$52p.p
5 hour package - \$60p.p

Tap Beers & Cider
 Carlton Draught,
 Fat Yak Pale Ale,
 Melbourne Bitter,
 Bulmers Apple Cider

Wines

Pizzini House Labelled Sparkling, White
 & Red Wines

Soft Drinks & Juice

Premium Package

3 hour package - \$52p.p
4 hour package - \$65p.p
5 hour package - \$75p.p

All Tap Beers & Ciders

Bottled Beer
 Corona,
 Hawkers Pale Ale
 Holgate Norton Lager
 4 Pines Kolsch

Wines

Premium Sparkling, Reds, Whites

Soft Drinks & Juice

Platinum Package

4 hour package - \$180p.p
5 hour package - \$210p.p

All tap beers

All bottle beers

Deluxe Wine Package

Spirits

Inclusive package of all Top Shelf Spirits

Soft Drinks & Juice

Bundaberg Soft Drinks
 Red Bull, Sparkling Water

Drink Packages



Basic Spirits Package

Smirnoff, Bullet Bourbon, Johnny
 Walker, Captain Morgan's, Gordon's Dry
 Gin

3 hours \$20 p.p
 4 hours \$28 p.p
 5 hours \$36 p.p

Premium Spirits Package

3 hours \$30 p.p
 4 hours \$42 p.p
 5 hours \$50 p.p

extras

Deluxe Sparkling and Wine Package

3 hours \$18 p.p
 4 hours \$25 p.p
 5 hours \$30 p.p

Full Cocktail Package

Exclusively Designed Cocktail Menu
 4 hours \$40 p.p
 5 hours \$50 p.p

1 Hour Cocktail Package

\$20 p.p

Food

To ensure your guests are well fed for the duration of your function we suggest using Truck Bucks.

Truck Bucks are available for purchase in denominations of \$2 and \$5 from us, which can then be redeemed at your guest's truck of choice.

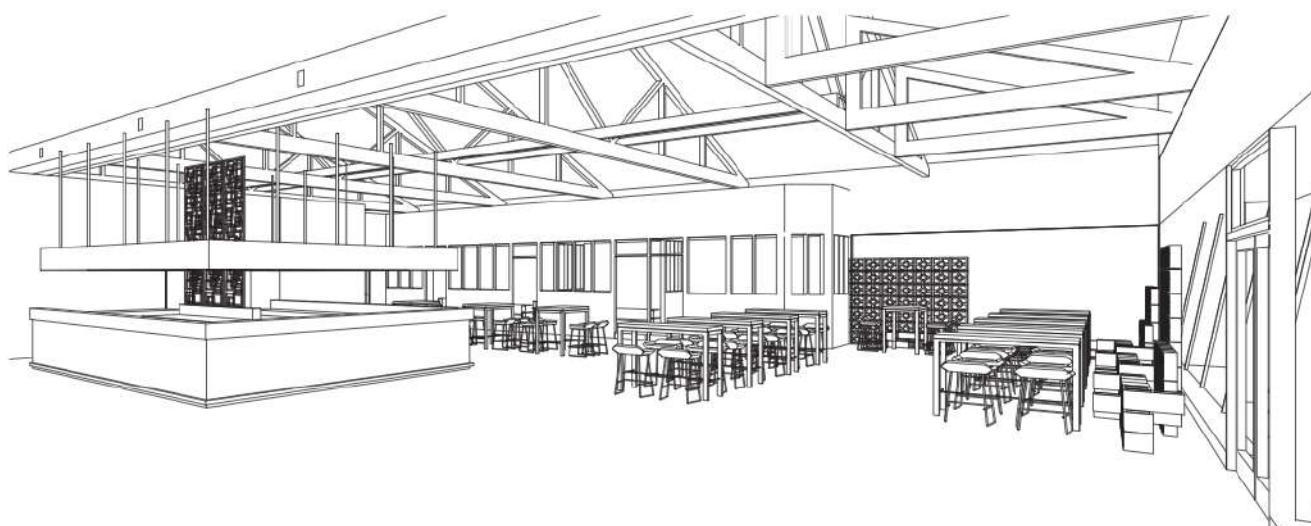
Treat Truck Bucks like cash or vouchers, so you can evenly distribute these to your guests.

When your guests order from a truck they will need to cash in their bucks and if there is any difference in their total order amount they can make up the difference in cash.

There is no change or credit given where the total amount of the truck bucks are not redeemed.

Truck bucks do not contribute to your minimum spend amount.

*Each month we
play host to
over 60
different food
trucks with up
to 7 trucks on
site daily.*



terms & conditions

TENTATIVE BOOKINGS

Bookings can be placed on one single calendar day. A tentative hold can be in place for a maximum of 7 business days. Where Welcome to Thornbury do not receive written confirmation of a desired booking date, or when a deposit has not been made in the nominated time frame, this date will be released to other clients. To secure a reservation we require that the booking form, along with signed terms and conditions be fully completed and returned along with valid credit card details.

CANCELLATIONS

All function and event cancellations must be made in writing to: functions@welcometothornbury.com Where more than 60 days notice is provided the deposit amount will be refunded in full.

Where more than 30 days, but less than 60 days notice is provided, 50% of the deposit will be refunded, with 50% being retained by Welcome to Thornbury. In the event where the original scheduled date can be filled by another client, the remaining 50% of the deposit will be refunded. A refund will only be permitted once the new function is confirmed with a deposit.

Where more than 14 days, but less than 30 days notice is provided, the full deposit amount is non-refundable.

Where less than 14 days notice is provided the full deposit amount is non-refundable and the client is liable for the full minimum spend amount agreed to at the time of booking.

DEPOSITS

All function and/or event bookings require a deposit within 7 business days or by the due date depicted on the invoice issued to secure your booking. Deposit amounts are determined by Welcome to Thornbury Management and will be discussed with you at the time of making a booking. This amount will be listed in the booking form for you. A valid credit card will be retained on file for security purposes, no transactions will be processed on said credit card without notification to the client.

SECURITY

Security may be required for event bookings, this will be at management's discretion. Security is charged as an additional cost of \$40 per hour per staff member for a minimum of 5 hours. The amount of security guards required will be determined by management of Welcome to Thornbury.

SET UP

We ask that you clearly state whether you have any specific seating or set up requirements in writing at least 7 days prior to the event. Failure to do so may result in you not having your preferred arrangements.

terms & conditions

RSA

Welcome to Thornbury practices Responsible Service of Alcohol and by law may refuse service of alcohol to anyone on the premises. We have the right to request identification of any guests on the premises at any time.

ENTERTAINMENT

All music/ entertainment is required to cease by 12am.

PRICING

All pricing, minimum spends, room hire fees and individual menu items, are subject to change at any time. No refunds or credits will be offered if the full minimum spend amount is not used.

DAMAGES/CLEANING

Should any damage or additional cleaning be required as a result of hosting an event at Welcome to Thornbury, the associated charges for repairs or additional cleaning will be charged to the client. This will be processed on the credit card provided by the client as part of the booking process, or added to the invoice for any additional charges that may be in place.

LICENSING

Welcome to Thornbury is licensed for service of alcohol until 1am the following morning from Mondays to Saturdays, and to 11pm on Sundays.

PUBLIC HOLIDAYS

Where an event date falls on a public holiday a surcharge may be applied.

FINAL NUMBERS

All beverage, menu items (if applicable) and final guest numbers must be provided at least 10 business days prior to the event date.

MISCELLANEOUS

No glitter, rose petals or confetti are permitted on the premises.

No disruptive or abusive behaviour will be tolerated.

Both security and WTT management and staff have the right to remove unruly or offensive patrons from the venue at any time

Whilst we welcome children within the venue, we are a licensed premises.

All children must be accompanied by a parent or legal guardian at all times. Children must be supervised within the venue, and remain within arms reach of guardians at all times.