

PRINT HALL



WINTER 2017



TO MAKE A BOOKING PLEASE CONTACT OUR EVENTS TEAM
ALEXIA TOMSHIN
TEGAN NOORDA
08 6282 0000
INFO@PRINTHALL.COM.AU



- PRINT HALL -

WELCOME TO PRINT HALL, PERTH'S FIRST
TRUE MULTI LEVEL DINING AND BAR PRECINCT.
FOUR DIFFERENT LEVELS OF CULINARY AND
REFINED DRINKING OPTIONS FOR
EVERY MOMENT.



- PRINT HALL -

YOUR INNER CITY
FOOD AND WINE PRECINCT

PRINT HALL HAS A NUMBER OF KEY EVENT SPACES FROM THE EXCLUSIVE CHAIRMAN'S OFFICE THROUGH TO THE SOPHISTICATED ROOFTOP TERRACE BOB'S BAR, ALL OF WHICH OFFER A PREMIUM SETTING FOR ANY OCCASION.

LOCATED IN THE HEART OF ST GEORGES TERRACE, PRINT HALL IS PERFECTLY SITUATED FOR YOUR NEXT EVENT IN PERTH.

- PRINT HALL -
OUR VENUES



SMALL PRINT IS A QUALITY FOCUSED SPECIALTY COFFEE HOUSE, BAKERY, AND CAFÉ.

SMALL PRINT ALSO OFFER OUTSIDE CATERING FOR YOUR NEXT CORPORATE OR SOCIAL EVENT. PLEASE ASK US FOR FURTHER INFORMATION.

PHONE 08 6282 0022



AT PRINT HALL, HISTORY MEETS TODAY THROUGH PRESERVATION OF ORIGINAL TIMBER DETAILING AND RESTORATION OF A LARGE ISLAND BAR INTERWOVEN FLAWLESSLY WITH REFINED CONTEMPORARY FEATURES.

PHONE 08 6282 0000



THE APPLE DAILY BAR & EATING HOUSE IS NAMED AFTER HONG KONG'S POPULAR DAILY NEWSPAPER AND SERVES A SOUTH EAST ASIAN STREET STYLE MENU IN A DOWNTOWN CHINATOWN THEATRICAL SETTING.

PHONE 08 6282 0088



VENTURE UP THE NEWSPAPER LINED STAIRCASE TO BOB'S BAR – A ROOFTOP OASIS LOUNGE AND TERRACE NAMED AFTER FORMER PM BOB HAWKE. GATHER UNDER THE NEON LIGHTS AND STARS AT THE PREMIER ROOFTOP BAR IN PERTH.

PHONE 08 6282 0077



- PRINT HALL -
OUR EVENT SPACES



THIS HIDEAWAY SPACE
SUITS STANDING
COCKTAIL EVENTS
FOR UP TO 100 GUESTS
OR A CASUAL SEATED
DINNER FOR UP TO 40
GUESTS.
PHONE 08 6282 0022



THIS CONTEMPORARY
SPACE SUITS COCKTAIL
EVENTS FOR UP TO
50 GUESTS.
PHONE 08 6282 0000



CHAIRMAN'S
OFFICE

THIS HISTORIC PRIVATE
SPACE CAN SEAT UP TO
22 GUESTS.
PHONE 08 6282 0088



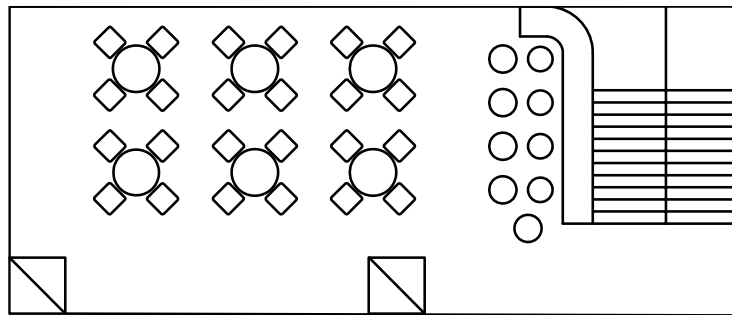
Bob's Bar

THIS PREMIER ROOFTOP
SPACE SUITS COCKTAIL
EVENTS FOR UP TO
80 GUESTS OR
EXCLUSIVE USE FOR
UP TO 175 GUESTS.
PHONE 08 6282 0077





BAR AREA – SPACE PLAN
AVAILABLE FOR UP TO 50 GUESTS





- CANAPÉS -

"THE PH8"

ANY EIGHT CANAPÉ CHOICES (MINIMUM 30 GUESTS)

PER PERSON 35

AUSTRALIA'S FINEST OYSTERS, FRESHLY SHUCKED	4
SUMAC SPICED SQUID, LEMON, AIOLI	4
BUTTERMILK FRIED CHICKEN, HOT SAUCE	4
BEEF SKEWERS, SEASONAL GARNISH	6
MEDITERRANEAN SHARE BOARD, SELECTION OF THE DAY	5
MUSHROOM ARANCINI, BASIL & ROCKET PESTO	4
OCEAN TROUT CRUDO, AVOCADO WASABI MOUSSE, LEMON VINAIGRETTE	5
PRINT HALL STEAK TARTARE, TRADITIONAL GARNISH	5
BEEF SLIDER, CHEDDAR, PICKLES, KETCHUP, MUSTARD	6
POTATO GNOCCHI, GORGONZOLA, GRILLED PEAR, CANDIED PECAN, ROCKET	6
OLD SCHOOL PRAWN COCKTAIL, LEMON	7

- ADDITIONAL CANAPÉS ARE PRICED PER PIECE -

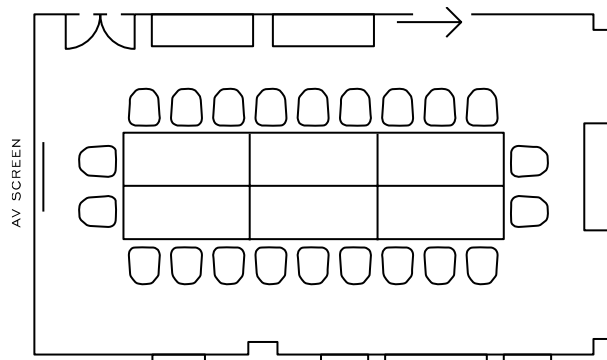


CHAIRMAN'S
OFFICE



PRIVATE AREA — SEATING PLAN

DINING FOR UP TO 22 GUESTS





CHAIRMAN'S
OFFICE

- BREAKFAST -

ENTRÉE

BIRCHER MUESLI
SEEDS, NUTS, FRUIT, YOGHURT

MAIN COURSE

SUNDRIED TOMATO & GRILLED CORN FRITTERS
POACHED EGG, GUACAMOLE, ROQUETTE SALAD

CONTINENTAL BACON
DRIED CHERRY TOMATO, SCRAMBLED EGGS

WILD MUSHROOM BRUSCHETTA
POACHED EGGS, BASIL, PESTO, ROQUETTE, FETA, BALSAMIC GLAZE

SIDE ORDERS

TOASTED SMALL PRINT SOURDOUGH

BEVERAGES

FRESHLY SQUEEZED ORANGE JUICE
SMALL PRINT SPECIALTY ROASTED COFFEE AND FINE LEAF TEA

PER PERSON 49

CHAIRMAN'S OFFICE
MAXIMUM 22 GUESTS

7AM – 10AM ONLY



CHAIRMAN'S
OFFICE
– MEETINGS AND CONFERENCES –

MORNING TEA 20

CHOOSE THREE SMALL PRINT PASTRIES
PACKAGE INCLUDES COFFEE, TEA AND MINERAL WATER

BUTTER CROISSANT
MACADAMIA AND APRICOT PROTEIN BALLS
MIXED BERRY MUFFIN
ALMOND AND BERRY FRIAND
BANANA BREAD WITH WHIPPED BUTTER
SLICED YOGHURT LOAF

WORKING LUNCHES 35 (OR TWO COURSE HOT LUNCH 70)

SELECTION OF SMALL PRINT BAGUETTES
PACKAGE INCLUDES SOFT DRINKS, COLD PRESSED JUICES AND MINERAL WATER

ROAST CHICKEN BREAST, AVOCADO, MAYONNAISE • SPINACH, HAM, CHEESE, GHERKIN, MAYONNAISE
AVOCADO, PESTO, ZUCHINI, BOCCONCINI • PESTO, SPINACH, SALAMI, SUNDRIED TOMATO, MAYONNAISE
PROSCIUTTO, BUFFALO MOZZARELLA, MESCULIN, TOMATO • ROAST BEEF, HORSERADISH
OVEN ROASTED VEGETABLES, RELISH, FETA • TANDOORI CHICKEN, YOGHURT, CUCUMBER

AFTERNOON TEA 20

CHOOSE THREE SMALL PRINT ITEMS
PACKAGE INCLUDES COFFEE, TEA AND MINERAL WATER

MINI STRAWBERRY TART
MINI LEMON MERINGUE PIE
COCOA AND COCONUT PROTEIN BALLS
CARAMEL SLICE
FRESH SLICED SEASONAL FRUIT
FLOURLESS CHOCOLATE BROWNIE

ROOM HIRE
HALF DAY / FULL DAY
250 / 500

**THE
APPLE
DAILY
BAR &
EATING
HOUSE**
幸福时光

- CHAIRMAN'S OFFICE BANQUET -
SERVED TO BE SHARED

ON ARRIVAL

CHILLI ROASTED CASHEWS

STREET FOOD SNACKS

MICKY'S ROAST DUCK BUNS

DR. KWON'S KOREAN FRIED CHICKEN RIBS
GOCHUJANG, FERMENTED CUCUMBER, SESAME

WAGYU BEEF NAHM DTOK SALAD
SNAKE BEANS, FRAGRANT HERBS, PRIK NAM PLA, FRIED GARLIC

PORK & SHIITAKE SAN CHOY BAU
WATER CHESTNUT, LETTUCE CUP

BIGGER SHARINGS

STICKY TWICE COOKED PORK BELLY
YOUNG COCONUT & BANANA BLOSSOM SALAD, SMOKED NUOC CHAM

CHICKEN JUNGLE CURRY
APPLE EGGPLANT, SNAKE BEANS, HOLY BASIL

STEAMED FISH FILLET
BLACK BEAN, FERMENTED CHILLI, GINGER, CORIANDER

WOK FRIED SEASONAL GREENS
YELLOW BEAN, CHILLI

STEAMED JASMINE RICE

SWEETS

PANDAN & COCONUT FLOATING ISLAND
PEANUT BRITTLE

PER PERSON 85



- 3 COURSE MENUS -

STARTERS

PORCINI MUSHROOM ARANCINI
BASIL & ROCKET PESTO, TRUFFLE PECORINO

MEDITERRANEAN BOARD FOR ONE
CURED MEATS, MARINATED OLIVES, PICKLES, BREAD, SEASONAL FRUITS

FRESHLY SHUCKED OYSTERS
CHAMPAGNE MIGNONETTE

MAIN COURSE

GRILLED SWORDFISH
BEETROOT PUREE, WATERCRESS, GRAPEFRUIT, CAPER & OLIVE BUTTER

POTATO GNOCCHI
GORGONZOLA, GRILLED NASHI PEAR, CANDIED PECAN, ROCKET

WOOD GRILLED SIRLOIN
ROSEMARY WEDGES, PORCINI CREAM, SALSA VERDE

SIDE ORDER

SEASONAL ROASTED VEGETABLES

GARDEN SALAD, CHERRY TOMATO, RED ONION, CUCUMBER,
BUTTER LETTUCE, SEEDED MUSTARD

DESSERT & CHEESE

AUSTRALIAN AND INTERNATIONAL CHEESE

SHARED SWEET TARTS

PER PERSON

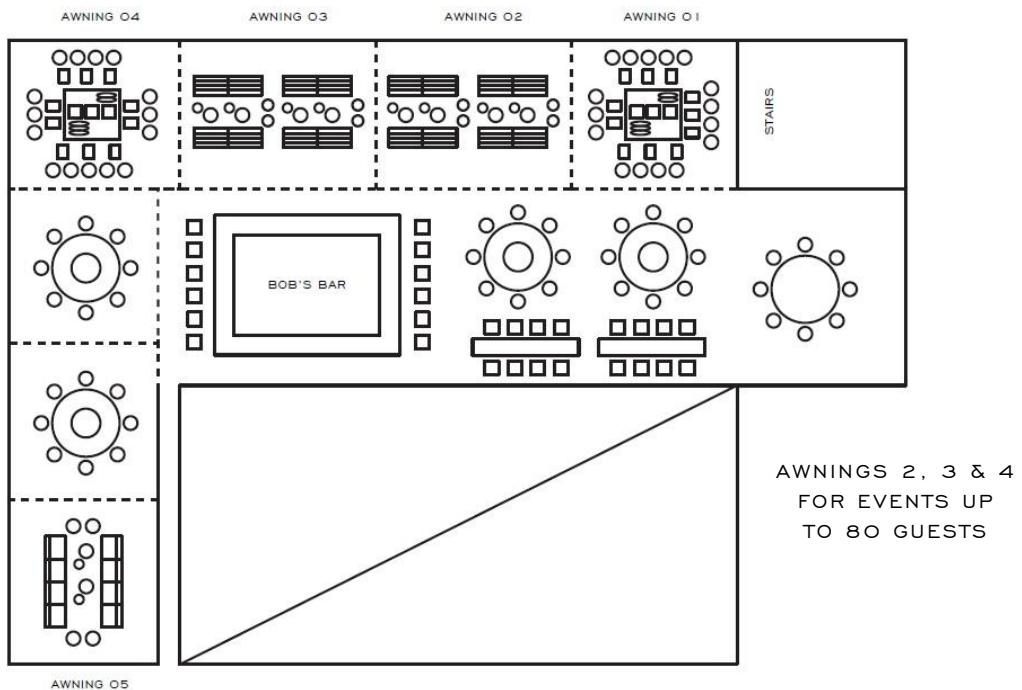
3 COURSE 80



Bob's Bar



RESERVED AREAS



Bob's Bar

- COCKTAIL EVENTS -

"BOB'S 8"

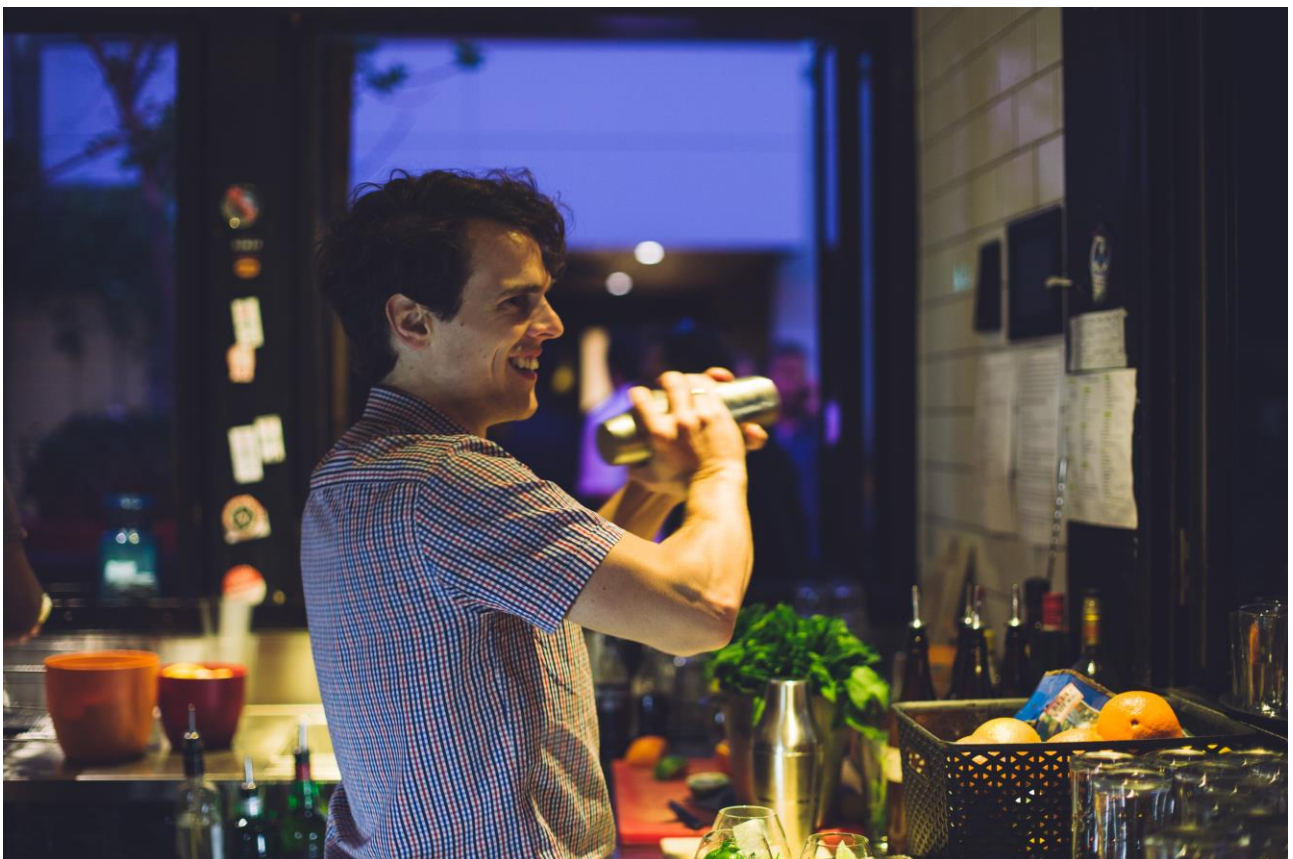
ANY EIGHT CANAPÉ CHOICES (MINIMUM 30 GUESTS)

PER PERSON 40

FRESHLY SHUCKED OYSTERS, HOT SAUCE	4
BUFFALO BOB'S HOT WINGS	7
CHEESEBURGER SLIDER, PICKLES	9
MUSHROOM ARANCINI, BASIL & ROCKET PESTO	4
SUMAC FRIED SQUID, AIOLI	6
THE BILLY RAY BEAN BURGER, CHEDDAR, TABASCO, MAYO	6
'THE MAC DADDY' MAC AND CHEESE	7
JAY JAY'S GRAVY TRAIN HOT CHIPS	6

- ADDITIONAL CANAPÉS ARE PRICED PER PIECE -

PLEASE SPEAK TO YOUR FUNCTION COORDINATOR FOR MORE INFORMATION.





RESERVED AREAS

SMALL PRINT CAN ACCOMMODATE STANDING CANAPE FUNCTIONS FOR UP TO 100 GUESTS, A SEATED LONGTABLE DINNER FOR UP TO 30 GUESTS AND A SPLIT TABLE FUNCTION FOR UP TO 40 GUESTS.

PLEASE DISCUSS ALL OF THE OPTIONS WITH YOUR EVENTS COORDINATOR.



- 3 COURSE SHARE MENUS -

STARTERS

SELECTION OF CURED MEATS,
MARINATED OLIVES, JAM, BREAD, SEASONAL FRUIT

MAIN COURSE

GRILLED SWORDFISH
BEETROOT PUREE, WATERCRESS, GRAPEFRUIT, CAPER & OLIVE BUTTER

POTATO GNOCCHI
GORGONZOLA, GRILLED NASHI PEAR, CANDIED PECAN, ROCKET

WOOD GRILLED SIRLOIN
ROSEMARY WEDGES, PORCINI CREAM, SALSA VERDE

SIDE ORDERS

SEASONAL ROASTED VEGETABLES

GARDEN SALAD, CHERRY TOMATO, RED ONION, CUCUMBER,
BUTTER LETTUCE, SEEDED MUSTARD

DESSERT & CHEESE

AUSTRALIAN AND INTERNATIONAL CHEESE

SHARED SWEET TARTS

PER PERSON

3 COURSE 80

FOR UP TO 40 GUESTS





- BEVERAGE PACKAGES -
AVAILABLE ALL VENUES

BEVERAGE PACKAGES ARE AVAILABLE FOR FUNCTIONS ONLY.

PACKAGES INCLUDE SPARKLING OR CHAMPAGNE, WHITE WINE, RED WINE,
DRAUGHT BEERS, STILL AND SPARKLING WATER.

PRINT HALL ONLY STOCKS BOTTLED SOFT DRINKS AND THESE CAN BE ADDED TO YOUR
BEVERAGE PACKAGE AT AN ADDITIONAL COST OF \$2.00 PER PERSON.

ALL BEVERAGE SELECTIONS INCLUDING BEVERAGE PACKAGES MUST BE MADE SEVEN
(7) WORKING DAYS PRIOR TO YOUR FUNCTION. IF ANY WINES SELECTED ARE NOT
AVAILABLE, OUR SOMMELIER WILL RECOMMEND ALTERNATIVES FROM OUR MAIN WINE LIST.

BEVERAGES ARE ALSO AVAILABLE ON A CONSUMPTION BASIS WITH
A BAR TAB ARRANGED PRIOR TO YOUR FUNCTION.

THE INFORMATION BELOW IS REQUIRED TO ARRANGE A BAR TAB:

- LIMIT AMOUNT
- BEVERAGE SELECTIONS TO BE AVAILABLE FOR THE DURATION OF YOUR FUNCTION
 - A CREDIT CARD MUST BE PRESENTED ON ARRIVAL
AND IT WILL BE HELD THROUGHOUT YOUR FUNCTION
- PRINT HALL WILL SUPPLY WRIST BANDS FOR YOUR CONFIRMED NUMBER OF
GUESTS AND THESE MUST BE WORN AND VISUAL FOR SERVICE PURPOSES



- BEVERAGE PACKAGES -

THE OFFICE BOY

NV DUNES AND GREENE SPARKLING,
MULTI-REGION, SA

2017 BLIND CORNER "CAVES
COAST" SAUVIGNON BLANC,
MARGARET RIVER, WA

2014 FOREST HILL 'THE BROKER'
SHIRAZ, GREAT SOUTHERN, WA

COLONIAL DRAUGHT
COLONIAL SMALL ALE
STILL AND SPARKLING WATER
TEA AND COFFEE

TWO HOURS PER PERSON 40

THREE HOURS PER PERSON 50

FOUR HOURS PER PERSON 60

THE SECRETARY

NV JANSZ 'PREMIUM CUVEE',
PIPERS RIVER, TAS

2015 CASTELLI EMPIRICA 'FLUME
BLANC', SAUVIGNON BLANC,
PEMBERTON, WA

2013 CHAFFEY BROS
'LA CONQUISTA' TEMPRANILLO
GARNACHA, BAROSSA VALLEY, SA

COLONIAL DRAUGHT
COLONIAL SMALL ALE
STILL AND SPARKLING WATER
TEA AND COFFEE

TWO HOURS PER PERSON 50

THREE HOURS PER PERSON 65

FOUR HOURS PER PERSON 80

THE CHAIRMAN

NV LAHERTES & FRERES 'ULTRADITION'
CHAMPAGNE, FRANCE

2016 LA MASCHERA PINOT GRIGIO,
LIMESTONE COAST, SOUTH AUSTRALIA

2015 VASSE FELIX 'HEYTESBURY'
CHARDONNAY, MARGARET RIVER, WA

2014 DALRYMPLE PINOT NOIR,
PIPERS RIVER, TAS

2014 CHAFFEY BROS 'EVANGELINE'
SYRAH, EDEN VALLEY, SA

2014 VASSE FELIX 'CANE CUT'
SEMILLON, MARGARET RIVER, WA

COLONIAL DRAUGHT
COLONIAL SMALL ALE
STILL AND SPARKLING WATER
TEA AND COFFEE

TWO HOURS PER PERSON 60

THREE HOURS PER PERSON 75

FOUR HOURS PER PERSON 90

BEVERAGES ARE SUBJECT
TO AVAILABILITY

- OTHER INFORMATION -

- AV REQUIREMENTS -

THE CHAIRMAN'S OFFICE HAS AN LED SCREEN AND IPAD AVAILABLE FOR USE FOR THE DURATION OF YOUR FUNCTION. FOR OTHER REQUIREMENTS PRINT HALL CAN ORGANISE A QUOTE THROUGH OUR PREFERRED SUPPLIER.

- DECORATIONS -

IF YOU ARE CONSIDERING DECORATIONS FOR YOUR EVENT PLEASE CONSULT THE EVENTS TEAM TO ENSURE THESE WILL BE PERMITTED IN THE VENUE.

PLEASE NOTE THAT CONFETTI OR TABLE SCATTERS OF ANY FORM ARE NOT PERMITTED.

- ROOM CAPACITIES -

PRINT HALL BAR FUNCTION AREA:
COCKTAIL STYLE - 50 GUESTS

PRINT HALL CHAIRMAN'S OFFICE:
THEATRE STYLE - 35 GUESTS
SEATED - 22 GUESTS
COCKTAIL STYLE - 40 GUESTS

BOB'S BAR:
AWNING 3 - 40 GUESTS
AWNING 4 - 40 GUESTS
AWNINGS 2, 3 AND 4 - 80 GUESTS
EXCLUSIVE USE - 175 GUESTS (MINIMUM OF 130 GUESTS IS REQUIRED TO APPLY FOR EXCLUSIVE HIRE, SUBJECT TO AVAILABILITY AND MANAGEMENT DISCRETION).
PLEASE NOTE THAT PRINT HALL RESERVES THE RIGHT TO RELOCATE YOUR FUNCTION IF IT IS DEEMED TO BE INCLEMENT WEATHER ON THE DAY.

SMALL PRINT:
BOARDROOM - 20
THEATRE/SEATED STYLE - 40 GUESTS
EXCLUSIVE USE - 100 GUESTS (MINIMUM OF 50 GUESTS IS REQUIRED TO APPLY FOR EXCLUSIVE HIRE, SUBJECT TO AVAILABILITY AND MANAGEMENT DISCRETION).

- PARKING / ACCESS -

IN ADDITION TO THE STREET PARKING SOME CONVENIENT CAR PARKING OPTIONS ARE LISTED BELOW:

- WESTRALIA SQUARE (WILSON) | 4 | ST GEORGES TCE (4 MINUTE WALK)
- CENTRAL PARK (WILSON) | 52-158 ST GEORGES TCE (5 MINUTE WALK)
- HIS MAJESTIES (CPP) 377 MURRAY ST (7 MINUTE WALK)
- CONVENTION CENTRE (WILSON) 21 MOUNTS BAY RD (7 MINUTE WALK)
- COUNCIL HOUSE (CPP) 27 ST GEORGES TCE (13 MINUTE WALK)
- 3 MINUTE WALK FROM THE PERTH BUS STATION
- 8 MINUTE WALK FROM ESPLANADE TRAIN STATION
- 12 MINUTE WALK FROM PERTH TRAIN STATION

- ENQUIRIES -

WE LOOK FORWARD TO BEING OF ASSISTANCE TO YOU IN PLANNING YOUR EVENT. A SITE INSPECTION AND INITIAL MEETING ON SITE AT PRINT HALL WILL BE REQUIRED PRIOR TO ANY BOOKING. PLEASE CONTACT OUR EVENTS TEAM TO ARRANGE A MUTUALLY SUITABLE TIME TO VIEW THE SPACES AND DISCUSS YOUR EVENT IN DETAIL.

IT IS THE CLIENT'S RESPONSIBILITY TO READ ALL TERMS AND CONDITIONS AND RAISE ANY QUERIES PRIOR TO ACKNOWLEDGING THEM FORMALLY.

FOR FURTHER INFORMATION, PLEASE CONTACT:

+61 8 6282 0000 OR
INFO@PRINTHALL.COM.AU

PRINT HALL
BROOKFIELD PLACE
125 ST GEORGES TERRACE
PERTH AUSTRALIA 6000

- TERMS AND CONDITIONS -

- TENTATIVE BOOKINGS -

TENTATIVE BOOKINGS WILL BE HELD FOR A PERIOD OF FIVE (5) DAYS ONLY. THE TENTATIVE BOOKING WILL BE RELEASED IF A SIGNED COPY OF THE TERMS AND CONDITIONS ALONG WITH DEPOSIT HAS NOT BEEN RECEIVED. IF YOUR ENQUIRY FALLS WITHIN THE 5 DAY LEAD UP, THEN THE BOOKING FORM, TERMS AND CONDITIONS AND THE DEPOSIT WILL BE REQUIRED ON THE DAY OF BOOKING.

- CONFIRMATION -

TENTATIVE BOOKINGS WILL ONLY BE CONFIRMED ON RECEIPT OF A SIGNED COPY OF THE TERMS AND CONDITIONS AND DEPOSIT. A CONFIRMATION EMAIL WITH RECEIPTS WILL BE SENT TO THE PERSON WHO BOOKED THE FUNCTION.

- DEPOSIT -

THE FOLLOWING DEPOSIT AMOUNT IS REQUIRED TO CONFIRM THE BOOKING, UNLESS OTHERWISE SPECIFIED BY PRINT HALL:

AREA	BREAKFAST	LUNCH	DINNER
CHAIRMAN'S OFFICE:	\$500	\$500	\$500
BOB'S BAR:	-	\$250	\$250
PRINT HALL BAR:	-	\$250	\$250
PRINT HALL DINING ROOM:	-	-	-
SMALL PRINT:	-	-	\$500

(EXCLUSIVE HIRE FUNCTIONS REQUIRE A 10% DEPOSIT BASED ON THE MINIMUM SPEND FOR THE VENUE)

- MINIMUM SPENDS -

EVENT BOOKINGS MAY REQUIRE A MINIMUM SPEND BASED ON THE EVENT REQUIREMENTS AND WHEN STIPULATED, EVENTS MUST ADHERE TO THE MINIMUM SPEND REQUIRED. ORGANISERS ARE LIABLE FOR THE DIFFERENCE IN THE EVENT OF THE MINIMUM SPEND NOT BEING MET.

	B/FAST	LUNCH	DINNER
BOB'S BAR (EXCLUSIVE USE)			
MON — WED:	-	\$10,000	\$10,000
THUR — SAT:	-	\$15,000	\$25,000
SMALL PRINT (EXCLUSIVE USE)			
PEAK PERIOD (SEPT-JAN)			
MON — SAT:	-	-	\$2,500
CHAIRMAN'S OFFICE (EXCLUSIVE USE)			
PEAK PERIOD (SEPT-JAN)			
MON — WED:	\$980	\$1,500	\$2,000
THUR — SAT:		\$1,500	\$2,500

(PLEASE NOTE A 7.5% GRATUITY ALSO APPLIES TO THE FINAL BILL ON CHAIRMAN'S OFFICE AND SMALL PRINT SEATED DINING FUNCTIONS).

- CONFIRMATION OF ATTENDANCE -

YOU ARE REQUIRED TO ADVISE YOUR FINAL NUMBER OF GUESTS FIVE (5) BUSINESS DAYS PRIOR TO YOUR EVENT. PAYMENT WILL BE BASED ON FINAL NUMBERS PROVIDED FIVE (5) BUSINESS DAYS PRIOR TO YOUR EVENT OR ATTENDEE NUMBERS ON THE DAY, WHICHEVER IS GREATER.

- GUEST LISTS -

ON CONFIRMATION OF FINAL NUMBERS, A GUEST LIST IS REQUIRED FOR ALL EVENTS TO ENSURE AND GUARANTEE ENTRY TO THE PRINT HALL PRECINCT. PLEASE EMAIL THE LIST TO YOUR EVENT COORDINATOR FIVE (5) BUSINESS DAYS PRIOR TO YOUR EVENT.

- BYO POLICY -

NO FOOD OR BEVERAGE OF ANY KIND WILL BE PERMITTED TO BE BROUGHT INTO PRINT HALL.

- CATERING REQUIREMENTS -

A CATERING PACKAGE FROM WITHIN THE CURRENT EVENT KIT MUST BE SELECTED WHEN HOLDING AN EVENT AT PRINT HALL. ALL GUESTS ATTENDING THE EVENT MUST BE CATERED FOR.

SET MENUS CONSIST OF AN ALLOCATED NUMBER OF OPTIONS PENDING EACH COURSE. A SURCHARGE WILL APPLY IF EXTRA CHOICES ARE REQUIRED.

MENU AND BEVERAGE SELECTIONS ARE REQUIRED SEVEN (7) BUSINESS DAYS PRIOR TO YOUR EVENT. IF SELECTIONS ARE NOT ADVISED AT THIS POINT, YOUR SELECTION CANNOT BE GUARANTEED TO BE AVAILABLE.

PRINT HALL RESERVES THE RIGHT TO SUBSTITUTE MENU ITEMS OF A SIMILAR QUALITY WITHOUT NOTICE, DUE TO, BUT NOT LIMITED TO, SUPPLIER SHORTAGES AND SEASONAL CHANGE. PRINT HALL RESERVES THE RIGHT TO SUBSTITUTE SELECTED BEVERAGES WITH BEVERAGES OF EQUAL VALUE IF WITHOUT NOTICE THE PREFERRED SELECTION IS UNAVAILABLE FROM THE SUPPLIER.

ALL DIETARY REQUIREMENTS WILL BE CATERED FOR INDIVIDUALLY BY THE PRINT HALL'S CHEFS. SPECIAL DIETARY REQUIREMENTS MUST BE COMMUNICATED TO PRINT HALL SEVEN (7) WORKING DAYS PRIOR TO THE EVENT.

SPECIAL CATERING REQUESTS INCLUDING CAKES/CUPCAKES CAN BE CATERED FOR HOWEVER A MINIMUM OF FIVE (5) WORKING DAYS NOTICE PRIOR TO THE FUNCTION DATE IS REQUIRED. THE CLIENT WILL NEED TO SIGN AN ORDER FORM TO CONFIRM THE SPECIAL CATERING ARRANGEMENTS MADE WITH PRINT HALL EVENT STAFF.

- RESPONSIBLE SERVICE OF ALCOHOL -

PRINT HALL COMPLIES WITH WESTERN AUSTRALIAN RESPONSIBLE SERVICE OF ALCOHOL LEGISLATION. ALL STAFF ARE TRAINED IN THE LIQUOR LICENSING ACCREDITED 'RSA' (RESPONSIBLE SERVICE OF ALCOHOL) AND THEY MAY REFUSE TO SERVE ALCOHOL TO ANY PERSON WHO THEY BELIEVE TO BE INTOXICATED. ANY INTOXICATED PERSON MAY BE REMOVED FROM THE VENUE.

IN ACCORDANCE WITH LIQUOR LICENSING LAWS OF WESTERN AUSTRALIA, MINORS ARE ONLY PERMITTED ON THE PREMISES IN THE DIRECT COMPANY OF THEIR PARENT OR LEGAL GUARDIAN AND MAY BE ASKED TO LEAVE THE VENUE AT THE DISCRETION OF MANAGEMENT. AT NO TIME IS A MINOR PERMITTED TO CONSUME ALCOHOL ON THE PREMISES. AS THE PRINT HALL PRECINCT OPERATES UNDER A TAVERN LIQUOR LICENSE ANY PERSON UNDER THE AGE OF 18 YEARS MUST BE SUPERVISED BY A PARENT OR GUARDIAN.

ALL MINORS ATTENDING A FUNCTION MUST HAVE AUTHORISATION FROM MANAGEMENT IN ORDER TO REMAIN IN THE VENUE AFTER 7PM.

- AV FACILITIES AND ENTERTAINMENT -

IT IS THE ORGANISERS RESPONSIBILITY TO ENSURE THAT ANY EXTERNAL AV EQUIPMENT OR DEVICES SUCH AS IPODS, DVDS ETC ARE COMPATIBLE WITH PRINT HALL'S IN-HOUSE EQUIPMENT. YOU MAY TEST ANY OF THIS EQUIPMENT AT A MUTUALLY CONVENIENT TIME PRIOR TO THE FUNCTION. APPROVAL BY MANAGEMENT IS REQUIRED SHOULD THE ORGANISER WISH TO HIRE A BAND, DJ OR ANY OTHER FORM OF ENTERTAINMENT AND NOISE RESTRICTIONS APPLY.

- SET UP AND DELIVERY -

EXTERNAL AV AND PRODUCTION COMPANIES ARE REQUIRED TO MAKE CONTACT WITH PRINT HALL EVENT STAFF SEVEN (7) WORKING DAYS PRIOR TO THE EVENT. THE CLIENT SHOULD ENSURE EVENT STAFF ARE ADVISED OF ALL GOODS/PACKAGES TO BE DELIVERED AND THAT THEY ARE ADEQUATELY MARKED WITH THE CONTACT NAME, DATE OF THE EVENT AND CONTACT NUMBER.

ALL EQUIPMENT MUST BE REMOVED AT THE CONCLUSION OF THE EVENT UNLESS PREVIOUSLY ARRANGED WITH THE PRINT HALL EVENT STAFF.

- DAMAGES AND CLEANING -

ORGANISERS ARE FINANCIALLY RESPONSIBLE FOR ANY DAMAGE TO THE BUILDING, FURNITURE, FIXTURES AND FITTINGS OR PROPERTY DURING AND IMMEDIATELY FOLLOWING THE FUNCTION. THIS INCLUDES ANY COSTS FOR REPAIR OR REPLACEMENT AT CURRENT MARKET PRICE. THE ORGANISERS OF THE FUNCTION ARE ALSO RESPONSIBLE FOR DAMAGE CAUSED BY THEIR GUESTS, OUTSIDE CONTRACTORS OR AGENTS PRIOR TO, DURING AND AFTER THE EVENT.

- CANCELLATION -

REFUNDS SHALL BE MADE ON A PRO-RATA BASIS (AS SHOWN BELOW);

<u>PERIOD</u>	<u>CANCELLATION FEE</u>
LESS THAN 4 WEEKS PRIOR TO EVENT	DEPOSIT FORFEITED
LESS THAN 2 WEEKS PRIOR TO EVENT	DEPOSIT FORFEITED
LESS THAN 1 WEEK PRIOR TO EVENT	DEPOSIT FORFEITED AND CANCELLATION FEE EQUIVALENT TO 50% OF
TOTAL	ESTIMATED FOOD, BEVERAGE AND AV CHARGES (BASED ON LAST NUMBERS PROVIDED).

- PAYMENT -

PAYMENT MUST BE FINALISED BY CASH OR CREDIT CARD ON THE DAY, AT THE CONCLUSION OF THE EVENT OR PRIOR TO THE EVENT TAKING PLACE. ANY PAYMENTS MADE BY BANK CHEQUE MUST BE APPROVED BY PRINT HALL EVENT STAFF AND SETTLED PRIOR TO EVENT DATE.

IF THE FUNCTION BOOKER IS NOT GOING TO BE PRESENT FOR THE FULL DURATION OF THE FUNCTION THEN THEY ARE REQUIRED TO INFORM THE PRINT HALL EVENT STAFF PRIOR TO THE FUNCTION. THE CLIENT IS REQUIRED TO ARRANGE AND ADVISE OF THE PERSON'S FULL NAME WHO WILL BE SETTling THE FINAL PAYMENT.

ALL PRICES ARE INCLUSIVE OF GST.

TOTAL CATERING CHARGES WILL BE BASED ON MINIMUM SPEND OR ACTUAL ATTENDANCE, WHICHEVER IS GREATER.

- PRICE VARIATIONS -

EVERY ENDEAVOUR IS MADE TO MAINTAIN OUR PRICES AS ORIGINALLY QUOTED TO YOU HOWEVER THEY ARE SUBJECT TO CHANGE. SHOULD ANY INCREASES OCCUR, WE WILL NOTIFY YOU IMMEDIATELY.

- CONTENT OF EVENT -

IF PRINT HALL HAS REASON TO BELIEVE THAT ANY EVENT/FUNCTION WILL AFFECT THE SMOOTH RUNNING OF THE VENUES, ITS SECURITY OR REPUTATION, MANAGEMENT RESERVES THE RIGHT TO CANCEL THE EVENT AT ITS DISCRETION WITHOUT NOTICE OR LIABILITY.

- CLIENT RESPONSIBILITY -

PRINT HALL WILL NOT BE HELD RESPONSIBLE FOR THE LOSS OF OR DAMAGE TO, PROPERTY LEFT ON PREMISE PRIOR TO, DURING OR AFTER AN EVENT.

THE CLIENT IS REQUIRED TO INFORM ALL RELEVANT PERSONS INVOLVED IN THE ORGANISATION OF THE EVENT, INCLUDING COLLEAGUES OR CONTACTORS OF PRINT HALL'S TERMS AND CONDITIONS OUTLINED HEREIN.

BY SIGNING THIS ACCEPTANCE FORM, I UNDERSTAND AND ACCEPT THE ABOVE LISTED TERMS AND CONDITIONS INCLUDING ALL DEPOSIT AND CANCELLATION POLICIES.

- BOOKING FORM -

FUNCTION BOOKING DATE: / /

FUNCTION BOOKING ARRIVAL TIME: ___ : ___ AM / PM

FUNCTION BOOKING CONCLUDE TIME: ___ : ___ AM /PM

RESERVED SPACE: _____

NUMBER OF GUESTS: _____

COMPANY NAME (IF APPLICABLE): _____

CONTACT NUMBER: _____

CONTACT NAME: _____

SIGNATURE: _____

- PAYMENT DETAILS -

VISA _____ MASTERCARD _____ AMEX _____

NAME ON CARD: _____

CARD NO: _____

EXPIRY: _____

SIGNATURE: _____





ARE THESE CARD DETAILS TO BE USED TO SETTLE THE FINAL ACCOUNT ON THE DAY OF THE EVENT?

Y N

How did you hear about functions at Print Hall?



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