



# FUNCTIONS

**THE CARLTON**

193 BOURKE ST, MELBOURNE (NAARM)  
[THECARLTON.COM.AU](http://THECARLTON.COM.AU)



## WELCOME

Situated in the heart of the CBD, The Carlton Club offers a truly distinctive setting for your next event. Renowned for its vibrant character and rich history, this iconic Bourke Street venue is ideal for private celebrations, end-of-year functions, product launches, industry events, and corporate gatherings.

With four unique spaces, tailored food and be memorable beverage packages, and access to curated entertainment, The Carlton delivers a seamless and event experience.

Let us help you create an occasion that leaves a lasting impression

An outdoor dining area at dusk or dawn. A large white patio umbrella is in the foreground, partially obscuring the view. In the background, there are palm trees, other plants, and a modern building with large windows. Warm string lights are visible, adding to the ambient lighting. A man and a woman are seated at a table in the lower part of the frame, looking down at something on the table.

**SPACES**



# THE CARLTON BAR & BALCONY

Level one, moody lighting, luxe booths, DJs spinning four nights a week. Sip cocktails under the stars on the lush adjoining balcony with famous Gerald the Giraffe keeping watch.

**BALCONY CAPACITY**  
100 Cocktail Style

**BAR + BALCONY CAPACITY**  
300+ Cocktail Style

**PRIVATE AUDIO**  
Includes DJ Facilities

**SEATED BOOTHS**

**WEATHER PROTECTED**  
Indoor & Outdoor

**SMOKING AREA**  
On Balcony

GET IN TOUCH  
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# THE BOOTHS

Private, plush, and perfect for 4–30 guests. Tucked inside The Carlton & Hasti Bala — your luxe lounge for birthdays, pre-parties, knock-offs or just because.

**SEATED CAPACITY**

4 minimum - 30 maximum

**INDOOR SETTING**

**FUNCTION MENU**

20 pax minimum

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# HASTI BALA BAR

Level three. Jungle vibes meet decadent club nights. Velvet booths, wild décor, elephant DJ booth. For when the night calls for something a little extra.

Adjoins with the Deck for an indoor-outdoor function space or a club night jungle-themed escape.

**HASTI BALA CAPACITY**  
150 Cocktail Style

**HASTI BALA & DECK CAPACITY**  
Up to 300 Cocktail Style

**PRIVATE AUDIO**  
Includes DJ Facilities

**SEATED BOOTHS**  
Up to 30

**WEATHER PROTECTED**  
Indoor seating

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# DECK BAR

Thatched roof, lush jungle vibes.  
A hidden island in the sky. With a retractable roof for Melbourne's mood swings, it's best enjoyed with cocktails and good company.

## **CAPACITY**

150 Cocktail Style  
Option to add Hasti for groups up to 300

## **PRIVATE AUDIO**

## **TABLES & CHAIRS**

## **FUNCTION MENU**

## **WEATHER PROTECTED**

Outdoor

## **SMOKING AREA**

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# CARLTON ROOFTOP

Palm trees + city views, Melbourne's ultimate rooftop retreat/escape. Warm nights, chilled drinks, your party's new playground paradise

**CAPACITY**

150 Cocktail Style

**ROOFTOP SETTING**

City views

**PRIVATE AUDIO**

Includes DJ Facilities

**TABLES & CHAIRS**

**SMOKING AREA**

**BOOKINGS ARE WEATHER DEPENDENT**

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MENU

# FROM THE BAR

## DRINKS PACKAGES

Spoil your guests with the best of The Carlton's drinks and cocktails, alongside craft beer, wine and non-alcoholic options.

### STANDARD PACKAGE

**\$30 PER HOUR | PER PERSON**

Includes tap beers, tap ciders, house wines, soft drinks & mineral water

### PREMIUM PACKAGE

**\$35 PER HOUR | PER PERSON**

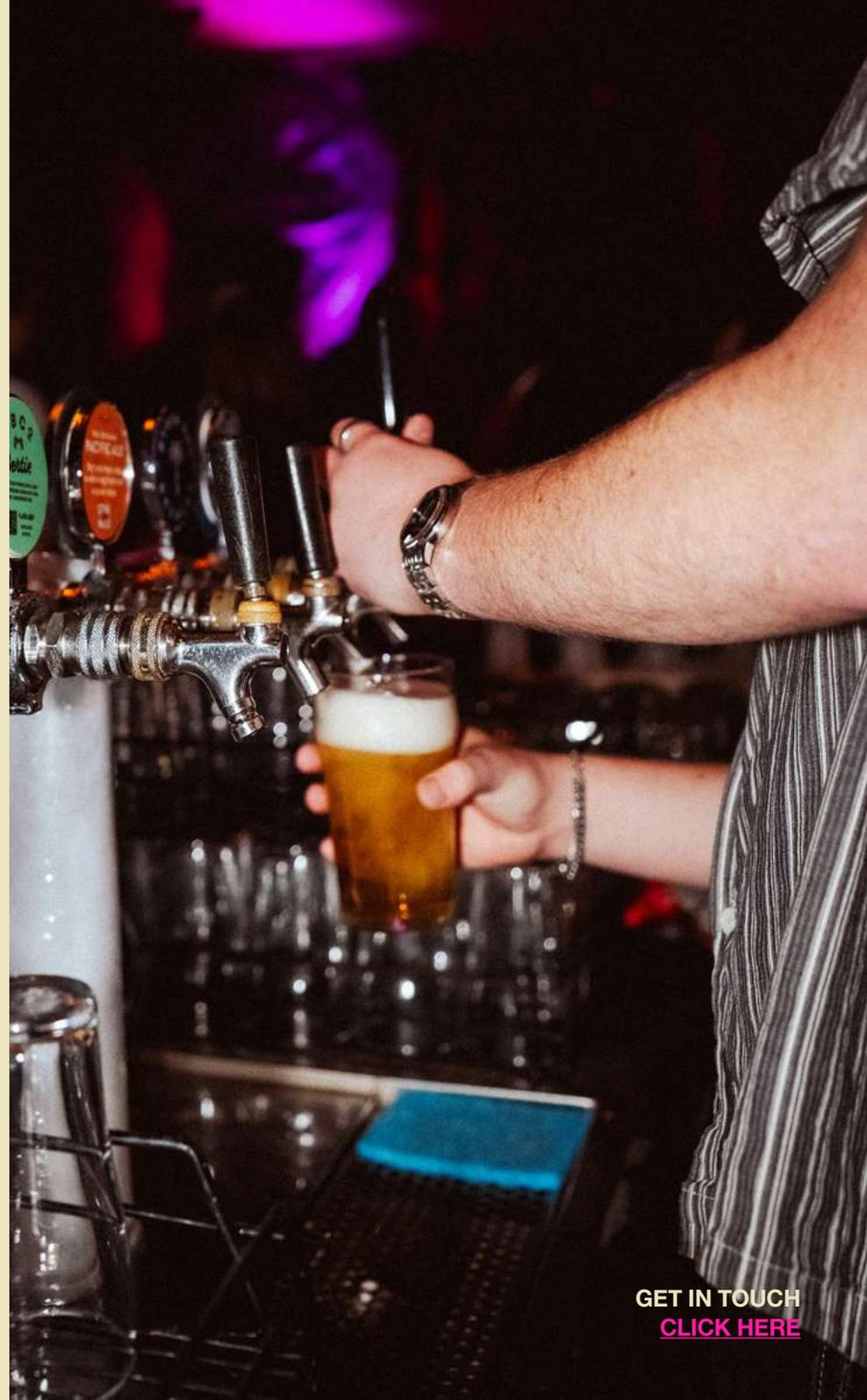
Includes basic spirits, tap beers, tap ciders, house wines, soft drinks & mineral water

### COCKTAILS

**ADD A COCKTAIL ON ARRIVAL FOR YOUR GUESTS FOR \$15 PP**

Aperol Spritz, Strawberry Collins, Passionfruit Paloma, Dark & Stormy or Purple Rain

Want to keep your options open? Tailor a bar tab to your own budget and drink preferences. Our drinks list is seasonal and subject to change. We will confirm the menu with you in the lead up to your booking date. Events packages include a fully serviced bar where guests can order drinks.



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# FROM THE KITCHEN

## FOOD PACKAGES

Delight your guests with a curated selection of canapés, substantial bites, and grazing platters, perfect for both casual and formal occasions. With flexible package options to suit every budget, we make it easy to impress at any event.

### CANAPÉS

#### \$ PER PERSON

4 x canapés	\$24
3 x canapés, 1 x substantial	\$26
3 x canapés, 2 x substantial	\$32
3 x canapés, 1 x substantial, 1 x dessert	\$32
4 x canapés, 2 x substantial	\$40
5 x canapés, 2 x substantial	\$46

### GRAZING PLATTERS

Indulge your guests in a spread of locally sourced products, house-made accompaniments, fresh fruits and pickled vegetables. There is a **minimum of 15 guests** for grazing.

Meat and cheese platter	\$220
Dips and Crudité	\$175

Menus provided are subject to change. Any dietary requirements must be communicated at least 7 days out from the event to be accommodated. Food packages are exclusive to private events only.



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# MENU

## CANAPÉS & PLATTERS

### COLD CANAPÉS \$7 EACH

**Market Oysters** with mignonette or bloody gin shiraz salmon pearls (gf,df)

**Heirloom Tomato Tart**, whipped ricotta, pesto (v,gfo)

**Purple Corn Tortilla**, charred corn, avocado, sundried tomato (v,gfo,dfo,vgo)

**Smoked Salmon Mousse**, vol-au-vent, dill

**Ortiz White Anchovy Bruschetta**, baby Roma tomatoes, stracciatella (gfo,dfo)

**Tomato Bruschetta**, salsa fresca, garlic, fresh basil, olive oil (dfo,v,gfo,vgo)

**Yellowfin Tuna Tartare**, won ton crisp, soy & cucumber dressing (dfo)

### HOT CANAPÉS \$7 EACH

**Chilli Prawn Tostada**, avocado crema, Baja sauce (gfo,dfo)

**Mortadella & Aged Cheddar Toasty**, Dijon, pickles

**Buffalo Cauliflower**, Franks red hot, blue cheese dressing (dfo,v,gfo,vgo)

**Jalapeno Goats Cheese Croquettes** (v)

**Chorizo Croquette**, aioli

**Popcorn Chicken Tenders**, chipotle aioli (gfo)

**Beef Snacky Pies**, house tomato relish

### ARTISAN PLATTER \$220 - 15 GUESTS PER PLATTER

**Artisan Meat & Cheese**, cured meats, cheese, pickles, olives, quince, fruit, crostini, grilled bread, crackers

### DIP PLATTER \$175 - 15 GUESTS PER PLATTER

**Dips & Crudité**, house made dips, fresh vegetables, pickles, olives, grilled pita, bread, crackers (vgo,dfo,gfo)

### SUBSTANTIALS \$9 EACH

**Ale Battered Fish Roll**, tartare sauce, lettuce, pickles

**Wagyu Beef Slider**, American cheese, pickles, lettuce, burger sauce

**Pork Belly Bao Bun**, daikon & carrot slaw, kewpie, sriracha (dfo)

**Tempura Mushroom Bao Bun**, daikon & carrot slaw, kewpie sriracha (dfo,vgo)

**Fried Buttermilk Chicken Slider**, house BBQ sauce, slaw

**Crispy Fish & Chips**, tartare sauce, lemon (dfo)

**Tuna Poke Bowl**, nori, brown rice, edamame, chives, sesame dressing, avocado (gfo,dfo)

**Satay Chicken Soba Noodle Bowl**, Bok choy, spring onion, cucumber & soy dressing (gfo,dfo)

**Charred Broccoli Soba Noodle Bowl**, spring onion, crispy shallots, cucumber & soy dressing (gfo,vgo,dfo)

### DESSERTS \$7 EACH

**Lemon Custard Tart**, seasonal berries

**Chocolate Petit Fours**

**Assorted Macarons**



The image shows a sophisticated, dimly lit interior space. In the foreground, there are several tufted, upholstered pieces of furniture, including a large sofa and a smaller chair, all in a dark, textured fabric. The background features a wall with a vibrant, abstract pattern in shades of blue and purple. A large, dark sculpture of an elephant's head is mounted on a wooden pole, positioned behind the sofa. To the left, a glowing, spherical light fixture is surrounded by hanging green plants and ferns. The overall mood is mysterious and elegant.

# NITTY GRITTY



## GET IN TOUCH

To book a tour of The Carlton or to speak to one of our events team about your upcoming event, kindly contact us by phone or email: **(03) 9663 3246** or **ONLINE**  
Social: **@thecarlton**

## GETTING HERE

We're based right in the CBD, with the 86 and 96 trams stopping nearby a 10-minute walk from Parliament, Flinders Street, and Melbourne Central stations.

## ACCESSIBILITY

The Main Bar and Hasti are both accessible via lift, making them suitable for most accessibility needs (note: the Balcony and Deck areas do have steps). Accessible toilets are available on Level 2 (staff level). Please reach out to the team directly to discuss any specific requirements.

## PARKING

Street parking is available on Russel St. Closest secured parking available at 180 Russell or 222 Russell .

# TERMS & CONDITIONS

## QUOTES AND PRICES

- All prices are current at the time of contract, unless otherwise agreed.
- Please note that minimum spend requirements apply, they are based on food, beverage venue hire, and any external equipment hire.
- Minimum spends will be advised by our events team and based on your guest numbers, day of the week and time of year. Please note that a minimum spend is not treated as a 'consumption' based tab and no refunds are given if the minimum spend is not reached.
- Please note The Carlton do not hold bookings without taking a deposit.

## FUNCTION BOOKING REQUIREMENTS

- We require a minimum of 20 guests for a function, if your group size is smaller, please discuss the minimum spend with our events team.
- Please note any request for extended use of the function area is at the discretion of the manager on duty.
- If you do not arrive to your allocated function space 1 hour past your confirmed start time the space will be forfeited unless notified of guests running late.
- Please note that Christmas bookings may be asked to move into a different section of the venue passed the designated finish time.
- The Carlton reserves the right to preserve its unique atmosphere, to this end please advise the functions team regarding any external decorations.
- For any consumption-based bookings the bar tab is only permitted within the designated time frame.

## MINORS

The Carlton is an 18+ venue. Minors are allowed to attend functions only under the direct supervision of their immediate parent or lawful guardians. Minors must vacate the venue when our kitchen closes at 10pm. Please note if you are not here for a function all minors must exit the premise by 8pm

## FOOD & BEVERAGE

Function food and drinks packages must be confirmed 14 days prior to your booking date. Confirmed guest numbers must be received in writing 7 days prior to the event taking place. Once confirmation has been received it is not possible to reduce the guest's numbers within 7 days from your event. If you do get a drop-in number or no shows on the day you are still entitled to pay for the agreed guest numbers provided within your booking confirmation. When selecting your menu please ensure any guests with dietary needs are taken into consideration. Dietary requirements and allergies are the responsibility of the client upon placing your booking. Upon arrival to your event please ensure that the function manager is aware of your guests who have the dietary requirements or allergies. We make every effort to identify ingredients that may cause allergic reactions for those individuals with food allergies however cannot guarantee completely allergy -free meals. This is due to the potential of trace allergens in the working environment and supplied ingredients.

Due to seasonal variances and other circumstances beyond our control, menu options and beverage varieties may not always be available in such cases the venue reserve the right to present and or select and appropriate alternative. The Carlton does not split bills for large groups at busy times. No external catering including beverages and birthday cakes are permitted within the venue unless given permission by the venue

## DRESS CODE

Neat casual dress, no leisure wear, sporting attire, costumes, thongs, high vis.

## RSA

The Carlton is a fully licensed venue and practices responsible service of alcohol and will abide by the law in all instances. Patrons must abide by the liquor licensing conditions of the venue. The Carlton reserves the right to refuse the supply of alcohol to any guest or person attending the function without liability.

## FORCE MAJEURE

The Carlton will not be liable to the client for any injury, damage, loss, delay, additional expenses or cancellation of the event that is due to circumstances beyond the control of The Carlton including but not limited to fire, acts of terrorism, floods, acts of god, inclement weather, strikes, lockouts, riots, civil unrest, interference by civil or military authorities or acts of war.

## CLIENT RESPONSIBILITIES

- The client/company is expected to conduct their function in a legal and respectable manner and is responsible for the conduct of their guests and invitees.
- The client/company will be liable for payment of all fees and charges (whether in relation to the event, any cancellation or postponement or otherwise).
- The client/company will be responsible for any costs associated with any damage of loss incurred to any fittings, property or equipment at the venue which is caused by the client or any guest. The cost of any such damage is agreed to be determined by the lower of two quotes obtained by The Carlton.
- In line with Australian legislation relating to responsible service of alcohol, management along with the venue staff reserve the right to terminate a function, refuse service to any guest deemed intoxicated or take responsible action to assist any intoxicated guests from the premises.

## DEPOSITS & PAYMENTS

- To confirm your event, you will need to pay 25% of your total event spend. Please note the deposit is non-refundable.
- The total balance of your payment is due to be paid 14 days prior to your event date. We do not accept post event invoicing.
- Payments can be made via direct debit or credit card (MasterCard, visa or American Express). See over for banking details. If you choose to pay online you will need to send your remittance to [book@thecarlton.com.au](mailto:book@thecarlton.com.au) to confirm the payment.
- Cash payments are not accepted during our busy season (June - December).
- If your payment is not received within the time specified or any payment is dishonored, The Carlton reserve the right to cancel the booking without any liability or consequence. This situation will be treated as if the booking was cancelled, and cancellation fees will apply as outlined within these terms.
- If you book the entire dining room our standard function deposit/cancellation policies apply.
- To secure a Booth/Table booking please note that credit card numbers are required to secure the booking, the card will only be charged if the booking is a no show or is not cancelled with 24 hours' notice. The fee will be \$25 per person charged to your card.

## FUNCTION CANCELLATIONS / POST PAYMENTS

It is your responsibility to manage your booking and notify The Carlton of any changes to your event date. If any changes or cancellations occur, you will need to communicate this in writing. If your event is cancelled, postponed or the date changes the following terms apply;

- If your event is cancelled, postponed, or has had the date change within 10 days from your event date you will be charged 50% of your total event cost.
- If your event is cancelled, postponed or has had the date change within 72 hours from your event date you will be charged 75% of your total event cost.

I have read, understand and agree to the terms and conditions of this agreement.

NAME

.....

DATE

.....

SIGNED

.....



**CHEERS!**

**THE CARLTON**

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